

2010 National Leadership Conference Registration Form



When possible, FCCLA encourages online registration. Please read registration information and policies carefully before proceeding. Each attendee must fill out a separate registration form. Please type or print clearly.

National Headquarters Use Only: Batch # _____

SCHOOL INFORMATION

FCCLA Chapter ID # _____
 School Name _____
 Address _____
 City _____ State _____ Zip _____
 School Phone _____ Fax _____
 Adviser Name _____ Phone _____

ATTENDEE INFORMATION

Check the appropriate boxes. Female Adult
 Male Student

First Name _____ Last Name _____
 Address 1 _____
 Address 2 _____
 City _____ State _____ Zip _____
 Phone _____ Alternate Phone* _____
 Email _____ Alternate Email* _____
 Fax _____
 Emergency Contact _____ Emergency Contact Phone _____

**Please list an alternate phone number and/or email address where you may be contacted after the school year.*

If you require special assistance, please email FCCLA National Headquarters at meetings@fcclainc.org.

- Students**
Check one (title for badge)
 National Officer Candidate
 State President
 State Officer
 District/Region Officer
 Chapter Member
 Chapter Officer
 STAR Events Participant
 Guest
 Past National Officer
 Past State Officer

- Adults**
Check one (title for badge)
 State Adviser
 State Staff
 Teacher Educator
 Chapter Adviser
 Program Presenter
 School Administrator
 Parent
 Guest
 National Board Member
 Past National Officer

Grade in school _____

Check appropriate boxes if applicable.

- 2009-2010 Graduating Senior
 Adviser First Time Attendee
 Alumni & Associates
 New State Adviser
 Knowledge Bowl Participant
 Spring Contest Participant

CONFERENCE REGISTRATION

	REGULAR (March 1 - May 1)	LATE (May 2 - June 1)	ONSITE (June 2 - Onsite)	
Registration Package Includes Weekly Registration, July 4 th Event & FCCLA Gala	\$320	\$340	\$345	\$ _____
Weekly Registration	\$165	\$185	\$190	\$ _____
Daily Registration				
Monday	\$65	\$65	\$65	\$ _____
Tuesday	\$65	\$65	\$65	\$ _____
Wednesday	\$65	\$65	\$65	\$ _____
Thursday (STAR Recognition Session Only)	\$15	\$15	\$15	\$ _____
July 4th Event	\$75	\$75	\$75	\$ _____
FCCLA Gala	\$85	\$85	\$85	\$ _____
CEU Credits (Adults Only)	\$20	\$20	\$20	\$ _____
Conference Room Fee (If not staying in an official convention hotel)	\$25	\$25	\$25	\$ _____
State Advisers Recognition Reception	\$20	\$20	\$20	\$ _____
State Advisers Business Session	No charge	No charge	No charge	<input type="checkbox"/>
Adviser Academy Track 1 (pending application approval)	No charge	No charge	No charge	<input type="checkbox"/>
Adviser Academy Track 4 (by invitation only)	No charge	No charge	No charge	<input type="checkbox"/>
Newcomers Seminar (Advisers with 0-5 years experience)	No charge	No charge	No charge	<input type="checkbox"/>

TOTAL \$ _____

PAYMENT

Mark form of payment enclosed

- Personal Check School Check Purchase Order
 MasterCard VISA

Card Holder's Name _____ Card Holder's Signature _____

Charge Card # _____ Expiration Date _____

I have reviewed and understand the registration information and policies.

Signature _____ Date _____

Send Completed Registration Forms with Payment Directly to:

National Leadership Conference Registration
 Family, Career and Community Leaders of America
 Lock Box Operations
 Dept. M
 P.O. Box 718
 Baltimore, MD 21203-0718

Registration is required to participate in all sessions, special events, and tours at the National Leadership Conference. Name badges and wristbands/tickets will be checked. Online registration opens March 1, 2010 and closes June 11, 2010.

Some states offer a package price that may include but not be limited to the following: registration, transportation, housing, tours, meals, t-shirts, pins, etc. Please contact your state adviser about registration packages and pricing your state may offer. For housing, STAR Events registration, and officer election information contact your state adviser. Be advised, STAR Events activities will take place Sunday through Thursday of the conference. Ask your state adviser for specific event schedules.

REGISTRATION POLICY

- Registrations will not be processed until completed registration forms and payments and/or purchase orders are received.
- To receive the regular registration rate, both the completed registration form AND payment must be postmarked by May 1, 2010.
- Each person attending the conference or any part of the conference must complete a registration form.
- Official registration badges must be worn to all conference functions. Badges will be checked at the entrance of conference activities.
- Wristbands are required for the July Fourth Event and Gala. Wristbands will be issued with registration materials.
- Children under nine years of age are discouraged from attending sessions and meal functions. Children and family members who attend sessions and special events must register for the conference and pay all event fees.

TOUR POLICY

FCCLA and metroConnections are not responsible for lost or damaged articles; accidents; disasters; government regulation or advisory; high altitude sickness; death; injury; illness; fire; disruption; delays, modifications or cancellations caused by weather conditions; any mechanical or electrical difficulties; strikes; lockouts; acts or threats of terrorism; civil disorder; acts of God; and other events beyond the control of FCCLA and metroConnections. FCCLA and metroConnections will make every effort to conduct the program as described; however, we reserve the right to make adjustments to programs without affecting their overall quality. Should situations beyond the control of FCCLA and metroConnections make changes necessary, we will work with each state on any such changes whenever possible; however, we are unable to issue refunds if inclement weather renders tour performance impossible or unsafe.

FCCLA reserves the right to cancel any tour if the minimum number of participants required to operate the tour is not met. In case of cancellation, participants will be notified in advance and a full refund will be made.

FCCLA is NOT responsible for tour refunds due to delayed travel. Please remember to register for FCCLA sightseeing tours at times that do not interfere with planned attendance of any National Leadership Conference sessions you may be involved in. Tours are not guaranteed until payment has been processed. Tour tickets must be picked up onsite no later than one (1) hour prior to departure.

CANCELLATION & REFUND POLICY

- Refunds are not honored for Continuing Education Credits and STAR Events.
- A 50 percent refund will be given for registration fees, July Fourth event, FCCLA Gala, and tours ONLY if notification of cancellation is sent to national headquarters in writing by June 1, 2010.
- Cancellations, refund requests and name changes (substitutions) must be submitted via email to meetings@fcclainc.org. Telephone cancellations will not be accepted.
- Requests for refunds will not be honored after June 1, 2010.

HOUSING POLICY

It is important that all conference delegates use the official conference hotel. The Board of Directors has implemented the following policy:

- Delegates who live more than 30 miles from the convention site and do not stay in one of the official convention hotels will be assessed a conference room fee of \$25 per registration in order to register for the conference.
- Delegates from state associations attending the national conference and not staying at one of the official convention hotels may not participate in National STAR Events or be eligible to be elected for a national office.